TOWN OF HIDEOUT

ORDINANCE #2025-0-03

AN ORDINANCE ESTABLISHING PROCEDURES FOR TOWN COUNCIL MEMBER BRIEFINGS

WHEREAS, the Town Council of Hideout finds and declares that it is in the best interests of the Town and its residents for Council Members to be kept fully informed on an ongoing basis of significant issues facing the Town through informal briefings;

WHEREAS, a well-informed Council contributes valuable perspectives and expertise that support sound decision-making and outcomes in service of the public interest;

WHEREAS, it is important that Council Members have the ability to request and receive briefings from the Town Administration on matters that may significantly impact the Town, including potential litigation and financial risks;

WHEREAS, the Town Council desires to establish a formal process for such briefings that respects the confidentiality and legal requirements of municipal governance while promoting transparency and effective leadership;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF HIDEOUT, UTAH, THAT:

SECTION I: Title 1.10.060 - Council Member Briefings

1. Findings.

The Council finds and declares that it is in the best interests of the Town and its residents to have Members of the Council fully informed on an ongoing basis of significant issues facing the Town through informal briefings. A Council that is fully informed on matters of significance brings valuable and additional perspectives and expertise and therefore better outcomes for the Town and its residents.

2. Subjects of Briefings.

Any sitting member of the Council may request, and the Town Administration shall provide, one or more briefing(s) on any matter(s) of official Town business, including but not limited to matters that:

- (i) might or could potentially cause or lead to an unbudgeted expense to the Town of \$40,000 or more;
- (ii) might or could potentially result in litigation by or against the Town; and/or
- (iii) include updates on ongoing issues, including but not limited to litigation involving the Town.

The Administration shall share all known information during such briefings, including but not limited to external communications, legal theories, anticipated next steps, risks, and insurance coverage, which shall remain confidential according to applicable law.

3. Form and Timing of Briefings.

Council Member briefings shall be conducted in an informal but confidential manner and shall comply with all applicable laws, including but not limited to the Open Meetings Act. Such briefings shall be conducted so as to maintain confidentiality and as may be recommended by the Town Attorney, so long as the methodology chosen does not impair the free and full exchange of information as described in Subsection (b). Such briefings shall be conducted within seven (7) calendar days of a request by a sitting Town Council member. Such briefings are not intended to replace lawful executive sessions.

SECTION II: Effective Date

This Ordinance shall take effect upon publication.

PASSED AND ADOPTED by the Town Council of Hideout, Utah, this 10th day of April, 2025.

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Chris Baier, Mayor Pro Tempore

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CORPORATE

ATTEST

Alicia Fairbourne, Recorder for the Town of Hideout